BROMESBERROW PARISH COUNCIL

To all Members of the Council,

You are hereby summoned to a meeting of the Full Council.

To be held on Tuesday, 26th May starting at 7.30 pm and to be held remotely, using Zoom pursuant to s 78 Coronavirus Act 2020), link to be supplied to Members, and on application to Parishioners,

The business to be transacted is set out in the Agenda hereunder.

R Warne

Ruth Warne, Clerk

20/5/20

AGENDA

1 APOLOGIES FOR ABSENCE & CLARIFICATION OF PROTOCOL FOR THE MEETING

2 PUBLIC PARTICIPATION
Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes. Questions/comments shall be directed to the Chairman

3 COOPTION

4 CHAIRMAN'S REPORT

5 REPORT OF DISTRICT COUNCILLOR (Written report only)

6 REPORT OF COUNTY COUNCILLOR (Written report only)

7 DECLARATIONS OF INTEREST
Councillors are reminded of the need: –
a) To update their register of disclosable interests (Councillors must leave the room for the item in which they have declared a disclosable interest)
b) To declare any undisclosed interests to items on the agenda and their nature. (Councillors may stay, take part and vote in the meeting)

8 TO CONFIRM MINUTES OF MEETING HELD ON 28TH JANUARY 2020

9 TO MAKE ARRANGEMENTS FOR ANNUAL PARISH COUNCIL MEETING

10 PLANNING

Applications

The Meadows – Reserved Matters Application. To note Council response to consultation. Application now withdrawn.

Correspondence

Mr Paul Duncliffe – offer of meeting regarding red sandpit

Public Footpath GBR5 and GBR6 - Proposal to divert & Extinguishment Order for GBR6 (to note, forwarded to Members, no objections received)

Public Path Diversion Order s119 Highways Act 1980 footpath GBR 27 – confirmed as unopposed order, etc (to note, forwarded to Members)

Review of the South Worcestershire Development Plan (SWDP), call for sites (to note, forwarded to Members)

11 FINANCIAL MATTERS AND COUNCIL ASSETS

- Retrospective approval of payments 28/1/20 to 5/5/20 (see attached)
- Approval of payments as listed below:-

Ruth Warne	Salary	TBC
Ruth Warne	Admin work 24-31/3/20 & Expenses	£79.75

- Awaiting report of Internal Auditor for 2019/20; thanks to Cllr Hunter for preparing documents for External Audit and for acting as RFO
- To approve Annual Governance and Accountability Return
- GAPTC have agreed refund of £9.31 on subs due to Clerk having CILCA
- Discuss banking arrangements
- PATA payroll arrangements – set up £20, £7.75 bimonthly, £2.50 for nil return
- Update on new website
- To review and approve Asset Register (attached)

12 TO RECEIVE ANY REPORTS ON HIGHWAY MATTERS AND AGREE ANY ACTION

- VAS – update on operation, and review of risk assessment for volunteers; have ordered new brackets (£130)
- Arrangements for grass cutting
- Bus shelter cleaning

13 TO RECEIVE CLERK'SREPORT

- Awaiting confirmation of registration from ICO
- Dog bags ordered

14 TO RECEIVE CORRESPONDENCE

To note:-

All emails from District Council, County, GRCC, GAPTC, Forest Health Forum, RSN forwarded to Members, including Covid19 updates

Advertising material from various suppliers

Resignation of Cllr Coates

Cheltenham Motor Club – cancellation of 2020 Three Shires Stages in September

For Action:-

None

14 ANY OTHER BUSINESS (FOR INFORMATION ONLY)

15 CONFIDENTIAL BUSINESS (PURSUANT TO S1 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960):-

- Confirmation of Minutes of meeting of 28th January
- Notes of Staff Appointments Committee