



Bromsberrow Parish Council
RISK ASSESSMENT FOR THE VOLUNTEER ACTIVITIES

Before starting ensure all volunteers:

- Volunteers to receive instruction of activities, regarding use of tools, equipment, installation processes and maintenance activities.
- Have the correct Personal Protective Equipment (PPE) – eg Thick gloves, hi-viz vest, sensible footwear, weather appropriate clothing etc.
- Have the correct equipment and know how to use the equipment.
- Consider all the risks and hazards in the work area, eg roads/cycle ways, thorny bushes, low branches, uneven ground, etc.
- Know the work area and how to report incidents or hazards, where to get first aid, deposit waste and mark bags and record evidence of activity.

Use the table below to score the risks in the **Risk Assessment Table:**

Likelihood (a)		Severity (b)		Magnitude = a x b
Certain	5	Fatality	6	2 x 3 = 6 - ie LOW RISK
Probable	4	Serious Disablement	5	
Even Chance	3	Sprain, Major Cuts/Bruises	4	High Risk = 21 to 30
Possible	2	Minor Cut/Strain	3	Medium Risk = 11 to 20
Unlikely	1	Minor Bruises/Grazes	2	Low Risk = 2 to 10

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<i>Hazard</i>	<i>Risk</i>	<i>Controls</i>	<i>Measures To Reduce Effect In The Event Of An Accident</i>	<i>Score</i>	<i>Risk</i>
Weather – excessive rain or wind	Injury from working in adverse weather conditions	<ul style="list-style-type: none"> • Do not work in inappropriate weather conditions • Avoid working in extreme weather conditions • Dress for conditions & carry additional clothing • In the event of extreme weather conditions, the activity should be postponed or abandoned 	<ul style="list-style-type: none"> • Check weather forecast before setting out to work. • Seek medical attention where appropriate. 	9	LOW
Road Traffic	Injury from passing vehicles	<ul style="list-style-type: none"> • A location assessment carried out using approved criteria 	Wear hi-visibility clothing	12	MED
Work above ground level	Injury from falling off ladder	<ul style="list-style-type: none"> • Use ladder which is in good repair, long enough to reach desired area of work easily and tied off to prevent movement 	Two person working	9	LOW
Manual Handling	Injury from lifting and lowering VA signs	<ul style="list-style-type: none"> • Use correct manual handling techniques 	Wear safety gloves and safety boots	9	LOW

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Hedges, fences, walls, ditches, kerbs, uneven ground	Falls leading to sprains, muscle damage & broken bones.	<ul style="list-style-type: none"> • Take care when climbing stiles particularly in wet weather • Avoid climbing walls, ditches and fences • Stay within the nominated location 	Seek medical attention where appropriate.	9	LOW
Tools, equipment	Sprains, cuts, muscle damage & broken bones.	<ul style="list-style-type: none"> • Volunteers to be instructed how to use equipment • Volunteers must use the equipment provided and as instructed • Allow sufficient working area for the correct and safe use of the tools and equipment • Use appropriate protection • First aid training and have first aid kit available 	Obtain medical attention in the event of injury	6	LOW
Trees, shrubs	Trips, cuts & eye pokes	<ul style="list-style-type: none"> • Be alert to the risks and keep a look out for hazards • Be aware of low hanging branches and exposed tree and shrub roots 	Obtain medical attention in the event of injury	6	LOW
Irritants, dangerous plants	Poisoning, skin irritations or allergic reactions	<ul style="list-style-type: none"> • Wear the gloves provided • Beware of dangerous plants and possible adverse reactions • Wash thoroughly on completion of such operations 	Seek medical attention for unusual or suspicious symptoms after contact with vegetation.	6	LOW
Disposal of litter collected	Incorrect or appropriate disposal of collected litter	<ul style="list-style-type: none"> • Use provided beige litter-bags, as provided by FoDDC, for collection with weekly household black bin waste collection 	Use household collection service	4	LOW
COVID-19 precautions and restrictions	Non-compliance with Govt. guidelines	<ul style="list-style-type: none"> • Follow COVID-19 guidance – www.gov.uk • Maintain social distancing. 	Take place in outdoor public spaces and maintain social distancing	6	LOW

On completion of activity ensure:

- Everyone washes their hands thoroughly as soon as possible before taking any food or drink.
- Any wounds are redressed after cleaning and disinfecting if there has been any contact with water.
- Volunteers carry out a personal inspection for cuts etc.
- Report any hazardous items or issues to the Council.
- All volunteers have reported back and all equipment is stored as agreed.
- All rubbish for collection to be disposed of by arranged methods.