



BROMSBERROW PARISH COUNCIL

To all Members of the Council, you are hereby summoned to attend a meeting of Bromsberrow Parish Council for the purpose of transacting the following business. D Mills Clerk to the Council (See note 1 below)

Agenda

7.00pm on Tuesday 24th January 2023 at Bromsberrow Village Hall

1. **Welcome from the Chairman and Apologies**
2. **Declaration of interests** (see note 2 below)
3. **To approve minutes of meeting 29th November 2022 and matters arising:**
 - a. Update on the Quarries ROMP – Mr Paul Duncliffe invited to respond.
 - b. Dangerous Trees, Albright Lane – Cllr Shale
 - c. Flooding Albright Lane – County Cllr Moseley
 - d. Publication of updated 2023 Community Emergency Plan - Clerk
4. **Planning**
 - a. P1693/22/FUL - The Old Croft, Beach Lane, Bromsberrow Heath, Gloucestershire.
Retention of residential annexe and revised roof line to the annexe/garage (retrospective).
Change of use of annexe with a dual future use as annexe/holiday let.
5. **Highways and Road Safety**
 - a. Report on progress with MVAS Camera information - Cllr Stevens
 - b. Proposed rota for location of MVAS in Bromsberrow and Bromsberrow Heath – Cllr Lewis*
 - c. Parking by the school, agree on requirements and tender instructions – Cllr Lewis
 - d. Bus shelter cleaning and other areas – Cllr Stevens
 - e. Tender for 3-year Grass Cutting contract – approval of tender documentation*
6. **Parish council business**
 - a. Update on progress with Banking arrangements – Clerk
 - b. Accounts update and confirmation of 2023/24 Precept request to FoDDC – Clerk *
 - c. Payments to be approved – Clerk *
 - d. Website update and disposal of redundant computer equipment Asset register change – Clerk*
 - e. Correspondence received and other BPC business activity – Clerk
7. **Public participation** (see note 3 below)
8. **Date of next meeting 2022-23**

Tuesday 28th March 2023 – 7pm

Please note:

1. Councillors are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime & Disorder, Health & Safety and Human Rights. All meetings of the Council are open to the public, members of the public will be asked to leave for agenda items taken confidentially in Committee under standing orders.
2. Councillors are reminded of the need: –
 - a) To update their register of disclosable interests (Councillors must leave the room for the item in which they have declared a disclosable interest)
 - b) To declare any undisclosed interests to items on the agenda and their nature. (Councillors may stay, take part and vote in the meeting)
3. Members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. The period of time, which is at the Chairman's discretion, for public participation shall not exceed 15 minutes. Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes. Questions/comments shall be directed to the Chairman.
4. Items with * have briefing papers for Councillors issued with the Agenda.