## Community Emergency Plan (CEP) for Bromsberrow and Bromsberrow Heath



## BROMSBERROW PARISH COUNCIL

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Published Date: December 2022

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Next Review Date: December 2023

# Maintenance and Review of the TPC Community Emergency Plan

In order to keep this plan up to date, contact lists will be revised as changes occur. In addition, the plan will be reviewed annually and updated. The most current plan must be closest 'Printed date' to the current date

Printed date: 25/01/2023

1. Aim of the Community Emergency Plan is to increase resilience within the local community before, during and after emergencies, and to link into the Local Authorities and emergency services' emergency response structures. This Plan documents how Bromsberrow Plan would respond in an emergency situation e.g. while awaiting the assistance of statutory authorities/emergency services, or in support of them. It is not the role of the community to take on the responsibilities of these agencies e.g. to save life, to take any risks to themselves or to cope for long hours without agencies' help and support.

### **Objectives**

- Identify the risks to the community and relevant response actions
- Identify vulnerable people / groups in the community
- Identify resources in the community available to assist during an emergency
- Provide key contact details for the Community Response Team, Key Community Resources, the Emergency Services and Local Authorities

**2. COMMUNITY RESPONSE GROUP (CRG):** Names and contact details of persons who will coordinate and be the point of contact with District Council/emergency services.

| Name/role             | Tel:          | Email:                           | Postal address               |
|-----------------------|---------------|----------------------------------|------------------------------|
| Georgina Jones/       | 01531 650341  | Jones georgina1@sky.com          | Redlands, Bromsberrow Heath  |
| Village Hall          |               |                                  | HR8 1NX                      |
| Jo Davidson Co-chair- | 01531 650744  | hello@theshopatbromsberrow.co.uk | Unit 3, Bromsberrow Business |
| Manager/Bromsberrow   | 07748 901120  |                                  | Park, Bromsberrow Heath,     |
| Community Shop        |               |                                  | Ledbury HR8 1PG              |
| Laura Hankins/        | 01531 650 340 | head@st-marys-                   | Albright Lane, Bromesberrow, |
| Head - Primary School |               | bromesberrow.gloucs.sch.uk       | Ledbury, Herefordshire HR8   |
|                       |               |                                  | 1RT                          |
| John Stephens/        | 07908 642522  | wilfstephens@gmail.com           | The Willows, Woodend Street, |
| Parish Councillor     |               |                                  | Bromsberrow Heath HR8 1NY    |

**3. ACTIVATION OF THE PLAN:** This plan will be activated when an emergency has occurred or if warnings are received, prior to an anticipated event. It will also be activated when emergency services need support or are not able to attend immediately e.g. in severe weather. If this is the case, the CRG in 2 above will assess the situation, and consult with the **District Emergency Planning Liaison Officer** (DEPLO) at Forest of Dean District Council on **01594 812524** or (out of hours) **01594 810000**. The Community Response Group will then put all or part of the Plan into effect as appropriate.

**4. POSSIBLE EMERGENCIES AND RISK ASSESSMENT**: Risk assessment of the types of emergencies that would have an impact on our community and how local emergency planning could help.

| Type of emergency       | Potential risks                            | Actions to address those risks                 |
|-------------------------|--|--|
| Traffic accident at key | Travellers in the queues behind are stuck  | Identify alternative routes, including ones    |
| junction A417 /M50      | for some hours                             | appropriate for HGVs, and inform police        |
|                         |  | Open up Place of Safety (Village Hall and      |
|                         |  | Community Shop) for tea, coffee, toilets       |
| Sustained Power         | Loss of Home heating and Cooking           | Contact National Grid, District Council. Check |
| Failure                 |  | on Vulnerable People.                          |
| Sustained Water         | Lack of Water for vulnerable               | Contact Severn Trent - Alternative water       |
| Failure                 | people/Blocked toilets                     | supply. Check Vulnerable people.               |
| Flooding                | Homes Flooding People trapped.             | Check on vulnerable people.                    |
|                         | Traffic stranded on M50 and A417.          | Open up Place of Safety (Village Hall and      |
|                         |  | Community Shop) for tea, coffee toilets.       |
|                         |  | Contact landowners for possible escape routes  |
|                         |  | using their private roads.                     |
| Major Incident          | Harm to vulnerable people.                 | Check on Vulnerable people.                    |
| Chemical Spillage       | Dangerous Liquid on top of road            | Open place of safety (Village Hall, Community  |
| Fire                    | accident risks.                            | Shop.) Provide first aid facilities.           |
| Adverse Weather         | Fallen Trees                               | Gloucester Highways                            |
| conditions              |  |  |
| Escaped Livestock       | Accident potential to vehicles, cyclists   | Contact District Council, Gloucester Highways  |
|                         | and pedestrians                            | and Police                                     |
|                         |  | Contact Livestock owner if know                |
| Health Epidemic         | Parishioners particularly residents living | Contact NHS 111 service                        |
|                         | on their own.                              | Check vulnerable people                        |

**5. COMMUNITY VOLUNTEERS**: People who have indicated they may be prepared to carry out if an emergency occurs and what resources they can offer. This list is not for general distribution.

| Name                                  | Contact                       | Offer of help/ resources |
|---------------------------------------|-------------------------------|--------------------------|
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|                                       |                               |                          |
| Notice: If you would like to be a vol | unteer contact one of the CRG | members on page 1        |

### **6. EMERGENCY RESOURCES:**

| Emergency Resource Location  |  | Telephone No.     |
|------------------------------|--|-------------------|
| (address)                    |  |                   |
| Parish Defibrillator         |  |                   |
| Located at Old Phone Box,    |  |                   |
| The Cross, Bromsberrow Heath |  | Ring 999 for code |
| Defibrillator                |  |                   |
| Village School in Car Park   |  |                   |

Printed date: 25/01/2023

**7. LOCAL PLACE OF SAFETY:** District councils are responsible for setting up a Rest Centre during an emergency. However, it may be necessary to set up a temporary place of safety within the community e.g. for visitors or for people evacuated from their homes. The Community Response Group will contact the keyholder/other volunteers as necessary.

| Place of Safety (address)          | Contact Name(s)                          | Telephone No. |
|------------------------------------|--|---------------|
| Village Hall                       | Georgina Jones                           | 01531 650341  |
| Community Shop                     | Shop Manager                             | 01531 650744  |
| Bromsberrow St Marys C of E School | head@st-marys-bromesberrow.gloucs.sch.uk | 01531 650991  |
| St Mary's Church, Bromsberrow      |  |               |

**8. COMMUNICATION AND CONTACTS: D**etails of statutory authorities, emergency services.

| Organisation                          | Tel:          | Website/email address                          |
|---------------------------------------|---------------|--|
| <b>Emergency Services</b>             | 999           |  |
| Police (non emergency)                | 101           |  |
| Forest of Dean District Council       | 01594 810000  | www.fdean.gov.uk                               |
| Gloucestershire County Council        | 01452 425000  | www.gloucestershire.gov.uk                     |
| Gloucestershire Highways              | 08000 514 514 | http://www.gloucestershire.gov.uk/transport    |
| NHS Direct                            | NHS 111       | https://ww.nhs.uk                              |
| <b>Environment Agency</b>             |               |  |
| <ul> <li>General Enquiries</li> </ul> | 03708 506 506 | www.environment-agency.gov.uk                  |
| <ul> <li>Floodline</li> </ul>         | 0345 988 1188 |  |
| Severn Trent Water                    | 0800 783 4444 | www.stwater.co.uk/                             |
| Western Power Distribution (Power     | 0800 6783 105 | www.westernpower.co.uk                         |
| cuts)                                 |               |  |
| Animal Rescue / Shelter               | 01242 523521  | https://gawa.org.uk/                           |
| RSPCA Gloucester branch               | 01453 890014  | https://www.rspca.org.uk/                      |
| Tree Surgeon / Fallen Trees           | 0800 514 514  | https://www.gloucestershire.gov.uk/highways    |
| Gloucestershire Highways              |               |  |
| Flood Line                            | 0845 988 1188 | https://flood-warning-                         |
|                                       |               | information.service.gov.uk/warnings            |
| Staunton Health Centre                | 01452 840228  | https://www.stauntonsurgery.co.uk/             |
| 1 <sup>st</sup> Responder             |               |  |
| Door Knocking in Emergency            | Volunteers    |  |
| Bromsberrow Parish Clerk -            |               | https://bromsberrowpc.co.uk/ - bbpc@live.co.uk |

**9. PLAN REVIEW AND UPDATE:** In order to keep this plan up to date, contact lists will be revised as needed, and the plan reviewed annually and post event evaluation by Emergency Plan Working Group of Bromsberrow Parish Council

Next review date: December 2023.

Printed date: 25/01/2023

### 10. LOG SHEET: Bromsberrow Parish including Bromsberrow and Bromsberrow Heath

During an emergency, information about actions taken by the community will be captured using the following sheet.

| Date | Time | Information / Decision / Action | Initials |
|------|------|---------------------------------|----------|
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